



**AGENDA ITEM:**

**CABINET: 13 September 2011**

**EXECUTIVE OVERVIEW &  
SCRUTINY COMMITTEE:**

**29 September 2011**

---

**Report of: Director of People and Places**

**Relevant Head of Service: Assistant Director Community**  
**Relevant Portfolio Holder: Councillor I Ashcroft**

**Contact for further information: Mr P Adamson (Extn. 5241)**  
**(E-mail: paul.adamson@westlancs.gov.uk)**

---

**SUBJECT: HEALTH AND SAFETY ANNUAL REPORT 2011**

---

Wards affected: Borough wide

**1.0 PURPOSE OF THE REPORT**

1.1 To update Members on the progress made in relation to Health and Safety Management of the Council.

**2.0 RECOMMENDATIONS TO CABINET**

2.1 That the Annual Health and Safety Report 2011 be noted.

2.2 That the call in procedure is not appropriate for this item as the report is being submitted to the next meeting of the Executive Overview and Scrutiny Committee on 29<sup>th</sup> September 2011.

**3.0 RECOMMENDATIONS TO EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE**

3.1 That the Annual Health and Safety Report 2011 be noted.

---

**4.0 BACKGROUND**

4.1 The Council's Health and Safety Improvement Plan was replaced in 2010 by a Health and Safety Strategic Plan.

4.2 One of the requirements of the Health and Safety Strategic Plan is that an Annual Health and Safety Report be published.

4.3 Attached as Appendix A is the first of the Annual Health and Safety Reports.

## **5.0 HEALTH AND SAFTY ANNUAL REPORT 2011**

5.1 The Annual Health and Safety Report provides an overview of the progress made towards achieving the aims of the Health and Safety Strategic Plan, which is to deliver improvements to the capacity for the Council to handle risk effectively and produce a performance management framework that will enable it to demonstrate improvements made in the management of health and safety and the contribution that it makes to the overall handling of risk and achieving of outcomes.

## **6.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY**

6.1 The Health and Safety Annual Report 2011 is sustainable in accordance with the Community Strategy.

## **7.0 FINANCIAL AND RESOURCE IMPLICATIONS**

7.1 There are no significant financial and resource implications relating to the publication of the Health and Safety Annual Report 2011.

## **8.0 RISK ASSESSMENT**

8.1 The publication of the Health and Safety Annual Report 2011 reinforces the Council's commitment to provide a safe and healthy working environment for its.

---

---

### **Background Documents**

The following background documents (as defined in Section 100D (5) of the Local Government Act 1972) have been relied on to a material extent in preparing this Report.

<u>Date</u>	<u>Document</u>	<u>File Ref</u>
July 2011-08-25	Health and Safety Strategic Plan 2010/12	

### **Equality Impact Assessment**

There is a significant direct impact on members of the public, employees, elected members and / or stakeholders. Therefore an Equality Impact Assessment is required. A formal equality impact assessment is attached as an Appendix to this report, the results of which have been taken into account in the Recommendations contained within this report.

### **Appendices**

1. Health and Safety Annual Report 2011.
2. Equality impact assessment.